



Republic Geodetic Authority

REQUEST FOR EXPRESSIONS OF INTEREST CONSULTANCY SERVICES

Republic of Serbia

Real Estate Management Project (REMP)

IBRD Credit No. 84860

Assignment Title: System administrator trainings - Linux, Cisco and Microsoft

Reference No. SRB-REMP-8486YF- CQS-CS-16-53

The Republic of Serbia / Republic Geodetic Authority has received financing from the World Bank toward the cost of the Real Estate Management Project, and intends to the engage of Consultant firm to hold planned trainings:

- System administrator trainings - Linux, Cisco and Microsoft

The objective of the Project is to improve the efficiency, transparency, accessibility and reliability of the Republic of Serbia's real property management systems.

Selected staff from RGA working as system and database administrators need to be trained for better fulfilling of their tasks and secure sensitive information inside the network system of RGA. RGA's annual Training plan for 2016 include specialist training for a defined number of system administrators in the area of Linux, Cisco and Microsoft professional training. The main objective of this training module is raising the level of knowledge of employees in the IT sector, which are responsible for the regular functioning of IT system and all software in the RGA.

Consultant firm should be hired to organize training courses as per following specifications:

- Official Linux programming courses:
 - Linux administration – Basic course
 - Linux administration – Advanced course
- Official Cisco professional courses:
 - Basics of networking
 - ROUTE (Implementing Cisco IP Routing)
 - SWITCH (Implementing Cisco IP Switched Networks)
 - WAN and advance ROUTE
 - TSHOOT (Troubleshooting and Maintaining Cisco IP Networks)
 - Implementing Cisco Network Security
- Official Microsoft professional courses:
 - 20410B: Installing and Configuring Windows Server 2012
 - 20411B: Administering Windows Server 2012
 - 20412B: Configuring Advanced Windows Server 2102 Services
 - 20413B: Designing and Implenting a Server Infrastructure
 - 20414B: Implementing an Advanced Server Infrastructure
 - Administering System Center Configuration Manager and Intune

The Consultant firm will prepare and organize:

- Prepare detailed Training plan for providing services with specified schedule of trainings and training program in coordination with RGA;
- Pre-testing in order to estimate each participant's level of knowledge before start of each course;
- Post-testing upon completion of each course in order to estimate level of knowledge and new skills gained by each participant.

The first contracted course will start in July 2016 or later. Consultant services are expected to last until December 2016. The Consultant will hold the trainings in its own facilities (specially equipped for specific types of training), according to the previous agreement with RGA. Consultant will provide each attendant of the course with a computer enabling individual work. The Consultant's training facilities will be in Belgrade.

The Project Implementation Unit (PIU) of the Republic Geodetic Authority now invites eligible consulting firms to indicate their interest in providing the above mentioned services. Interested consulting firms must provide information indicating that they are qualified to perform the services:

- experience and description of similar assignments
- availability of skilled staff
- CVs of key personnel that would be contracted for the assignment.

The shortlisting criteria are:

The Consultant firm is registered in the Republic of Serbia as a company specialized in computer training; minimum two years of work experience in the above listed types of training; the teachers will have the appropriate training certificates (licenses) for specified type of training (Cisco, Microsoft and Linux); the Consultant firm shall undertake the obligation of providing the data on the competence for provision of the required services in the form of brochures, description of similar services (references) and qualifications (CVs) of its teachers.

The Consultant shall submit only one proposal, either individually or as a joint venture partner in another proposal. If a Consultant, including a joint venture partner, submits or participates in more than one proposal, all such proposals shall be disqualified. This does not, however, preclude a consulting firm to participate as a sub-consultant, or an individual to participate as a team member, in more than one proposal.

The following selection criteria with corresponding points will be used for the above three positions in the evaluation procedure:

- Specific experience relevant to the assignment 50 pts
- Qualifications for the assignment 30 pts
- Competence for the assignment 20 pts

The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank's *"Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers"*, published by the World Bank in January 2011 ("Consultant Guidelines"), setting forth the World Bank's policy on conflict of interest.

A Consultant will be selected in accordance with the IC procedure set out in the *"Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers"*, published by the World Bank in January 2011, revised in July 2014.

Further information can be obtained at the address below during office hours 09:00 to 15:00 hours.

Expressions of interest must be delivered in a written form to the address below or via e-mail by **June 17, 2016, 12:00 AM.**

When submitting Expressions of interest please indicate assignment and reference number for which you are applying.

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